



west virginia department of environmental protection

Division of Water and Waste Management
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Harold D. Ward, Cabinet Secretary
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MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Chantz Rankin, E.I., DWWM

DATE: December 12, 2025

SUBJECT: Tomlinson Public Service District
IJDC Project - 2021W-1982
Water Systems Improvement Project
Use of Contingency Request

RECOMMENDATION

The use of contingency request submitted by Ghosh Engineers, Inc., for the above referenced project has been reviewed and is technically feasible.

DISCUSSION

Tomlinson Public Service District (TPSD) is requesting \$105,002.23 from IJDC contingency for Change Orders #3 and #4 for Contract #2. The cost associated with Change Order #3 (CO3) is \$72,070.65 and the cost of Change Order #4 (CO4) is \$32,931.58.

The changes associated with CO3 include the installation of 6" underground conduit that was required by MonPower; establishing new unit prices for 6" fire hydrants, 6" gate valves and 6" PVC waterlines; new meter endpoints; and the cost for needing to dig various test pits. Many of the existing utilities in Newell were not able to be marked, as a result the contractor needed to dig test pits to find the existing utilities.

CO4 included the additional cost for the TPSD to purchase the remaining pipe from the project; the installation of an Inserta-valve at the Newell Heights water tank; modifying an existing manhole; installation of a gravity sewer lateral and additional connection work at the water treatment plant. The manhole modification was necessary to miss an existing waterline at the same elevation. The inserta-valve will allow for ease of maintaining the system.

Following the approval of this request, the remaining contingency will be \$252,647.42.